

## ***Hispanic Institute Records 1974-2003, undated***

**Creator:** Hispanic Institute

**Extent:** 5 linear feet (13 boxes)

**Language:** English, Spanish

**Repository:** Women and Leadership Archives, Loyola University Chicago. Please contact [WLArchives@luc.edu](mailto:WLArchives@luc.edu) regarding use.

### **Administration Information**

**Access Restrictions:** Access to student education records is restricted for 75 years under FERPA (Family Educational Rights and Privacy Act). Consult archivist.

**Usage Restrictions:** Copyright was transferred to the Women and Leadership Archives.

**Preferred Citation:** Identification of item, date, box #, folder #, Hispanic Institute Records, Women and Leadership Archives, Loyola University Chicago.

**Provenance:** The material was donated, in part, from the collections of Mundelein College Archives and Sr. Carol Francis Jegen. Date unknown. (WLA2006.61)

**Processor:** Dorothy Hollahan, BVM. Updated by Elizabeth A. Myers, May 2007. Updated by Becca Smith, June 2011. Updated by Laura Berfield, November 2017.

**Processing Information:** Finding aid updated December 2025.

**Separations:** Unknown

**See Also:** Loyola University Chicago's Institute of Pastoral Studies-Instituto Hispano at the Loyola University Chicago Archives; Carol Frances Jegen, BVM Records at the Women & Leadership Archives and Mundelein College Archives; Annual Reports of Mundelein Theology Department, Mundelein Archives; and *Mundelein Voices: The Women's College Experience, 1930-1991* edited by Ann Harrington, PhD and Prudence Moylan, PhD, Loyola University Press.

### **Administrative History**

In 1975 Carol Frances Jegen, in a letter to Rogelio Manrique at the South Bend Comision Catolica, explained the beginnings of the Hispanic Institute. She wrote, "my ideas...for the future of an Instituto Hispano at Mundelein College come from the hopes and visions of an Institute which Sister Terese Avila and I began to share several years before Sister died. ...Our purpose was quite clear-to find ways for Mundelein to be of genuine service to the Hispanic Community...From the beginning our ideas focused on language, culture and the religious education components of such an Instituto." Later in the letter, she says that the Instituto could include full courses, workshops and mini courses.

The Hispanic Institute of Mundelein College began as a cooperative program sponsored by the pastoral ministry component of the Religious Studies Department, the bilingual bicultural program

of the Education Department and the Spanish Department of the Modern Language Division. In 1976 a six-week summer program with experienced faculty began. The weekly themes were: Culture and Ministry, Ministry to Hispanic Youth in the US, Ecclesial Communities-Models, Sacramental Renewal, Historical Perspectives of Latin America, and Theology of Liberation.

Carol Frances Jegen, as director of the Religious Studies Department, also directed and coordinated the Hispanic Institute. Funding for a director or coordinator of the Institute was usually very limited. There were periods when a director/coordinator was employed. Rosilinda Ramirez was the director from 1978-1979 and Ken Ortega from 1986-1989. The Hispanic Institute faced two major challenges: funding to keep tuition low, and structural-social integration with Mundelein College. It was clear to many that Hispanics should be involved in the program planning so strong grass roots participation was sought. After consultation with those who ministered and those who participated in the program, the *Comite del Pueblo* was formed. Members of this committee helped organize the entire program. In its own way the *Comite del Pueblo* was a school of leadership, providing experience for several who were later appointed as diocesan Hispanic leaders.

A major concern in planning was to link non-credit courses with higher level studies. This led to the creation of a Pastoral Competency Program (*Certificado de Capacitacion Pastoral*) as a way to help ministers progress from elementary formation to programs of higher studies. Toward the end of the 1980s Father William Conway of the Diocese of Joliet connected his diocesan Hispanic work with the Institute to create a full training program.

Evidence of the Hispanic Institute's contribution to the Church and to the community is seen in the work of graduates. Sister Dominga Zapata is consultant for the Hispanic Ministries of the Chicago Archdiocese and was former director of the Midwest Hispanic Catholic Conference; Deacon Enrique Alonso is the Archdiocesan Coordinator of the Hispanic Diaconate; Deacon Virgilio Bonifazi is the Director of the Office of Catechetics for the Archdiocese; and Mrs. Angelina Marquez was formerly director of the Office for Hispanic Ministry in Chicago.

In 1992 in a Proposal from the Institute for Pastoral Studies, a brief history of the Hispanic Institute is given. The memo pointed out the service of the Institute to the Archdiocese of Chicago with its combination of pastoral activity and emphasis on scholarship. A Hispanic population of 50% in Chicago is anticipated by 2010.

### **Scope and Content**

The papers of the Hispanic Institute of Mundelein College span the years 1974-2003, are comprised of 5 linear feet (13 boxes), and document the beginning of the Institute to the Mundelein-Loyola affiliation through the period of integration with Loyola's Institute of Pastoral Studies. Under the direction of William Spine, S.J., the program grew to foster interest and planning for education for pastoral ministry of Spanish speaking Catholics begun early in the 1960s and 1970s. The papers show the leadership of Mundelein College and Carol Frances Jegen, BVM as both director and coordinator in developing educational courses and in working with other similar interest groups and agencies to provide necessary and essential pastoral ministry education. The papers include materials such as course offerings, minutes and agendas of meetings, financial reports, search for and grant proposals for financial support, correspondence and Hispanic Task Force Reports.

The material is arranged first by subject, then chronologically. Original provenance was maintained whenever possible. Spanish language documents, titles, and other material are not translated into English.

**Series 1: History, Organization, Budget, 1974-1995, Boxes 1-3**

Consists of the organization history, course offerings and correspondence, and information about the identification of the Hispanic Institute as the Midwest Hispanic Institute from about 1977 to 1984. Also included are details about the Hispanic Alliance from 1981-1983, an attempt with the help of a Ford Foundation grant to help Hispanic women. Reports from 1980-1988, donor information, Faculty vitas from 1976, and scholarship records are also included. Additional material relates to the advisory committee, Comite Pueblo and the certificate program, Capacitacion Pastoral.

**Subseries 1.1: General**

**Subseries 1.2: Reports, Budgets, & Donors**

**Subseries 1.3: Fiestas, Comite del Pueblo, Capacitacion Pastoral**

**Series 2: Grants, 1976-2000, undated, Box 4**

Contains grant proposals to foundations for faculty salaries, scholarships and outreach programs. De Rance Foundation, BVM Social Action and Ministry funds, Illinois Humanities Council, and Catholic Charities Extension Society provided financial help.

**Series 3: Other Hispanic Groups, undated, Box 5**

Includes material related to the National Catholic Council on Hispanic Ministry. Also included is material on the Mexican American Cultural Center (MAAC) and the cooperation with the Hispanic Institute; the Midwest Institute for Hispanic Ministry (MIHM) was identified as the Spanish Speaking Catholic Commission (SSCC) from 1977-1981. It was a regional department of the NCCB.

**Series 4: Archdiocesan Hispanic Task Force, 1978-1995, undated, Boxes 6-7**

Contains correspondence and reports from various archdiocesan offices involved in Hispanic ministry. Correspondence on the Hispanic Resources Committee, an attempt to combine efforts of Chicago Catholic institutions involved in Hispanic ministry, is also included. Specific details on the 1987-1988 Archdiocesan Hispanic Task Force created by Cardinal Bernardin after he met with the Hispanic Caucus in 1986 is included along with agendas, minutes, a draft and final report of the Task Force.

**Series 5: Miscellaneous Material, 1977-1993, undated, Box 8**

Contains correspondence, Hispanic population statistics, information on the United Farm Workers, the National Farm Worker Ministry and information on Guatemala Theater presentations at Mundelein College sponsored by the Hispanic Institute.

**Series 6: Catholic Theological Union and the National Catholic Council for Hispanic Ministry, 1989-1994, undated, Box 9**

Contains material relating to Hispanic Institute participation in the CTU program, sponsored by the Lilly Endowment, on Roman Catholic Theological Education for Hispanic Ministry. Included are participant lists, agendas, group reports, keynote address and goals and objectives. Material on NCCHM includes background material and meeting agendas and minutes. There is a 1994 annual

report. The NCCHN met at Loyola University in 1996 and was sponsored by the Institute for Pastoral Studies.

**Series 7: Loyola University Chicago Institute of Pastoral Studies, 1991-2003, undated, Box 10**

Contains correspondence and minutes of the IPS Steering Committee’s Task Force on Hispanic Ministry in 1991; a Needs Assessment Report; the 1992 Space Study Report; Proposals to the Steering Committee; and a Program review report. Additional material relates to a collaborative lecture series in 1992-1993 in Hispanic Ministry—a tri-sponsored workshop series. Also included is material on course offerings, Steering Committee minutes, agendas and memos from the IPS Director, the 2003 Archdiocesan Fifth Annual Night of Gala where awards were presented to graduates of the Hispanic Institute and details on the Hispanic Formation Program and the Institute for Evangelization, Formation, and Leadership—FE Y VIDA (1998).

**Series 8: Collaboration with Joliet and Rockford Dioceses, 1988-1995, undated, Box 11**

Contains material about the Hispanic Ministry office of the Joliet Diocese and details on cooperative programs with the Hispanic Institute. There are records of program offerings, billing, correspondence, certificate ceremonies, clippings and photos,

**Series 9: Books, Awards, and Audiovisual, 1973-1995, undated, Boxes 12-13**

**Subjects:**

- Archdiocesan Hispanic Task Force
- Comite del Pueblo
- Capacitacion Pastoral
- Catholic Theological Union
- Hispanic Caucus
- Hispanic Institute
- Institute of Pastoral Studies
- Instituto Hispano
- Carol Frances Jegen, BVM
- Lilly Foundation Grants
- Loyola University Chicago
- Midwest Institute for Hispanic Ministry
- Mundelein College
- Religious Studies Department
- Sisters of Charity, BVM
- William Spine, S.J.
- Dominga Zapata SH

Box	Folder	Title	Dates
		<b><i>Hispanic Institute Records, 1974-2003, undated</i></b>	
		<b>Series 1: History, Organization, &amp; Budget, 1974-1995</b>	
		<b>Subseries 1.1: General</b>	
1	1	Beginning stages: History of Hispanic Institute	1975-1977
1	2	Photo: BVM involvement in Farm Worker ministry	1974-1979

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1	3	Caesar Chavez at Mundelein College-11-1-1979	1979
1	4	Media Clippings: Hispanic Institute	1978-1987
1	5	Association of Chicago Priests Award (ACP) to Carol Frances Jegen, BVM	1980
1	6	Discussion of cooperation of Mundelein College and Catholic Theological Union	1975-1988
1	7	Correspondence/Faculty/Institute Coordinator	1975-1976
1	8	Rosalinda Ramirez, MSC-Director/Correspondence, Resignation	1978-1979
1	9	De Rance Grant proposal for Midwest Hispanic Institute and Mobile Catechetical Project	1978
1	10	Midwest Hispanic Institute at Mundelein College/ Letter of Agreement/Correspondence	1979-1984
1	11	Correspondence with Archbishop R. Sanchez; B. Placido Rodriquez	1980-1986
1	12	Correspondence /Mundelein Seminary/Dominga Zapata	1981
1	13	Photos: S. Maria de la Cruz/Catechetical course	1984
1	14	Photos: Summer courses	1982, undated
1	15	Photos: Summer courses	1984
1	16	Photos: Summer weekend for Deacons	1981
1	17	Hispanic Alliance	1981-1983
1	18	Hispanic Liaison/Search Committee	1981-1982
1	19	Correspondence with Cardinal Bernardin	1983-1987
1	20	Hispanic Institute graduate course catalog copy	1979
1	21	Course Offerings	1977-1992
1	26	Course Offerings: Grades [FERPA Restricted until 2066, 2067]	1991-1992
1	22	Correspondence /Ken Ortega	1987
1	23	Correspondence to prospective students	1989-1991
1	24	Letters to Pastors about Hispanic Institute	1990
1	25	Hispanic Institute Scholarship funds [FERPA Restricted until 2066]	1990-1991
		<b>Subseries 1.2: Reports, Budgets, &amp; Donors</b>	
2	1	Budgets 1976-1990/Other income/Donor Ledger	1976-1980
2	2	Donor and Scholarship records	1976-1986
2	3	Student Organizations- HACE; LUCIR; Bilingual-Bicultural Organization	1979-1988
2	4	Vitae for faculty positions	1976
2	5	Hispanic Institute Annual Reports/ 1980-81, 1982-1983	1980-1983
2	6	Hispanic Institute Annual Reports/ 1984-1986, 1988	1984-1988
		<b>Subseries 1.3: Fiestas, Comite del Pueblo, Capacitacion Pastoral</b>	
3	1	Fiesta programs and liturgies/ Award to Dominga Zapata	1978-1994
3	2	Fiesta photos-Mundelein College	1982-1984

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3	3	Fiesta photos	undated
3	4	Capacitacion Pastoral/ History, Program draft, student lists	1982-1991
3	5	Catalog review/ Certificate Program	1989-1990
3	6	Comite del Pueblo/ Correspondence- Minutes	1980-1984
3	7	Comite del Pueblo-Meetings	1985-1988
3	8	Comite del Pueblo	1988-1989
3	9	Comite del Pueblo	1989-1990
3	10	Comite del Pueblo	1990-1991
3	11	Comite del Pueblo	1991-1992
3	12	Comite del Pueblo	1992-1993
3	13	Comite del Pueblo/ Agendas; Minutes	1992-1995
<b>Series 2: Grants, 1976-2000</b>			
4	1	De Rance Grant/ Grant Proposals/Correspondence	1976-1981
4	2	Grant from Illinois Humanities Council/Hispanic Lecture Series	1976
4	3	Illinois Humanities Council Grant/ Hispanic Forum for Educators	1978-1980
4	4	Raskob Grant Proposal	1979
4	5	Project Access: Making Higher Education Work for Hispanic Women: Grant Proposal to Anna M. Cudahy Fund	1979-1981
4	6	BVM Ministry Grants	1979-1981
4	7	BVM Scholarship Grants for Minority and Poor Women	1998-2000
4	8	BVM Social Action Grant/ Ministry Grant	1986-1990
4	9	Extension Society Scholarship Grants/ Correspondence	1979-1988
<b>Series 3: Other Hispanic Groups, 1977-1993</b>			
5	1	Chicano Studies Association-Meeting at Mundelein College	1978
5	2	Photos of Hispanic Youth Jornada	1983
5	3	Latino Conference on Central America at Mundelein College	1987
5	4	National Hispanic Pastoral Meeting at Mundelein College	1990
5	5	Mexican American Cultural Center (MAAC)/ Correspondence and brochures	1977-1979
5	6	MAAC-Correspondence/Agreement for Mundelein College academic credit	1984-1993
5	7	Midwest Institute for Hispanic Ministry (MIHM)-Spanish Speaking Catholic Commission (SSCC)	1977-1981
5	8	Midwest Institute for Hispanic Ministry/Report/Evaluation	1978-1981
5	9	MIHM-Correspondence—Name changed to Midwest Hispanic Catholic Commission	1982-1990

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5	10	National Conference of Catholic Bishops (NCCB)- Secretariat for Hispanic Affairs	1981
		<b>Series 4: Archdiocesan Task Force, 1978-1995, undated</b>	
6	1	Hispanic Resources Committee	1979-1982
6	2	Hispanic Caucus/Reports/Agendas/Proposals to Archbishop	1981-1991
6	3	Archdiocesan Pastoral Plan of Hispanic Community	undated
6	4	Arch. Pastoral Encuentro Implementation Committee	undated
6	5	Office for Hispanic Apostolate/Sisters in Hispanic Ministry	1983
6	6	Arch. Office for Hispanic Apostolate-correspondence	1980-1989
6	7	Arch. Mission Partnership-Mission Statement	1986-1989
6	8	Arch. Institute de Liderazgo Pastoral (ILP)/ Deacon Training	1988-1989
6	9	Arch. Office of Catholic Education/Correspondence	1978-1992
6	10	Arch. Catholic Youth Office/Hispanic youth	1979-1989
6	11	Arch. Catholic School office	1981
6	12	Arch. Vicariate 11-Catholic Centers for Hispanic Ministry	1990-1992
6	13	Arch. Office for Religious Education	1990-1995
7	1	Arch Pastoral Plan for Hispanic Community	undated
7	2	National Pastoral Plan for Hispanic Ministry/ NCCB Secretariat for Hispanic Affairs	1987
7	3	Hispanic Task Force-Formation/Correspondence/ Minutes	1986-1987
7	4	HTF-Agendas/ Minutes/Revised Draft of final report	1987-1988
7	5	HTF-Hispanic Services in Chicago	1987-1988
7	6	HTF-Subcommittees/Reports	1987
7	7	Subcommittee/Hispanic Apostolate Office	1987
7	8	HTF-Draft of final report	1987
7	9	HTF-Draft of final report	April 1988
7	10	Responses to Draft of Final Report/Consultation Process	1988
7	11	HTF-Final Report	1988
		<b>Series 5: Miscellaneous Material, 1977-1994, undated</b>	
8	1	Interfaith Coalition for Justice to Immigrants/USCC/ Immigration Reform	1980-1983
8	2	National Farm Workers Ministry/Correspondence/Reprints	1988-1990
8	3	U.F. Workers/Caesar Chavez/ Boycott/Correspondence	1988-1994
8	4	Photo-U.F. Workers/Caesar Chavez	undated
8	5	Latinos in Illinois-Membership/Brochures	1988
8	6	Hispanic Population in the U.S./Statistics/ NCBB	1990-1991
8	7	Lilly Program/Associates in Religion/Correspondence	1990-1991
8	8	Guatemala Theater Group/Equinox/sponsored by M. C.	1980-1990
8	9	Photo-Guatemala Theater Group/Performed at M.C.	1987

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8	10	Guatemala Retreat Program	1991
		<b>Series 6: Catholic Theological Union and National Catholic Council for Hispanic Ministry, 1989-1994</b>	
9	1	CTU-Consultation on Roman Catholic Education for Hispanic Ministry/Lilly Grant	1989-1990
9	2	CTU-Consultation-Hispanic Religious Leadership/Draft Report	1990-1992
9	3	CTU-Hispanic Ministry Seminar Papers	1991
9	4	NCCHM-Agenda/Minutes	1992-1993
9	5	NCCHM-1994 Annual Report/Budget/By Laws/Minutes	1994
9	6	NCCHM-Agendas/Minutes/Executive Summaries	1992-1993
9	7	NCCHM-Meeting at Loyola U. Chicago	1994
		<b>Series 7: Loyola University Chicago Institute of Pastoral Studies, 1991-2003</b>	
10	1	Integration of H.I. into I.P.S. of Loyola U. /Hispanic Ministry Task Force	1991-1993
10	2	H.I. (Instituto Hispano), Loyola/New Ventures/Clippings/ News article	1991-1993
10	3	IPS-Instituto Hispano course descriptions/correspondence /T. O'Connell 1994 letters	1991-1994
10	4	Instituto Hispano faculty visit to San Salvador University	1992-1993
10	5	Instituto Hispano grant proposal to Jesuit Apostolic Com.	1992-1994
10	6	IPS Program Review Report for Instituto Hispano	1993
10	7	Lilly Grant Writers Committee	1992-1994
10	8	Hispanic Outreach Group	1994-1995
10	9	Hispanic Job Fair/Clipping	1995
10	10	I.H.-Hispanic Leadership in Formation-Fey Y Vida meeting at Loyola	1998
10	11	Award ceremony /Arch. 5 <sup>th</sup> Quintal Noche de Gala-awards to Hispanic Institute graduates/Nelly Lorenzo, present director of I.H. at Loyola	2003
		<b>Series 8: Collaboration with Joliet and Rockford Dioceses, 1985-1995</b>	
11	1	Regional office of Hispanic Apostolate, Chicago Hts,IL./correspondence	1985-1986
11	2	Office of Hispanic Ministry/Romeoville (Joliet Diocese)-- -Programs, Billing, Correspondence	1987-1992
11	3	Diocese of Joliet of Hispanic Ministry/correspondence of Conway and Spine/Course offerings/Certificates	1990-1995
11	4	Diocese of Rockford Hispanic Ministry-Spanish Speaking Apostolate—Course offerings/Mundelein and Loyola courses-Edgar Beltran coordinator	1986-1995

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<b>Series 9: Books, Awards, Photos, Audiovisual, 1973-1995, undated</b>			
12	1	Award from the La Comision Catolica> the H.I. for theological formation of Hispanic leaders	1991
12	2	Certificate of appreciation from Executive Board Hispanic Employment Program	1995
12	3	Photo-Pope Paul VI greets Bishop Patrizio Flores	undated
12	4	Mexican Fine Arts Museum, Chicago-paintings of A.Romero	1991
12	5	“Letter to Ellacu” from Jan Sobrino in AMERICA	1992
12	6	AREITO magazine	1988
12	7	Article on theology and Hispanic women in LISTENING	1992
12	8	Article “In the steps of Romero” in the TABLET by Jan Sobrino	1983
12	9	Peace/Liberation calendar pages/Illustrations	1985
12	10	United Farm Workers slide show script/tapes	1979-1980
12	11	FE, MORALIDAD Y LA FAMILA meditates—cassettes for contemporary Christians—Bishop Flores, Virgil Elizondo, and Casiano Fluristan	1973
12	12	Faces of Hope-cassette tape /BVM –Farm Worker min.	1973-1975
12	13	Photo collection from Hispanic Institute summer classes, faculty, and students	undated
12	14	Color slides-Fiesta/Caesar Chavez visit/and others	1979, undated
13	1	Hispanic Institute I El Salvador [26 slides]	undated
13	2	Hispanic Institute II [22 slides]	undated
13	3	Haria de Los Angeles Garcia Mundelein College [2 slides]	undated
13	4	Mundelein College Graduation [15 slides]	undated
13	5	12:13 Color slides United Farm Workers slides [140 slides]	undated